

Occoquan Landing Community Association Board Meeting

November 1, 2016, 7:30 PM

1415 Admiral Drive

CALL TO ORDER: Heath called the meeting to order at 7:30 p.m.

PRESENT: Laura De Leon, Steve Heath, Oumar Keita, Michele McQuigg, Jack Reba, Sylvia Setash, and Sondra Williams

RESIDENTS IN ATTENDANCE: Rebecca Massey and Cody Massey, 12786 CC

RESIDENT TIME

The Masseys gave an update on the termite situation. It would cost hundreds of thousands of dollars to tent the entire row of houses. They are currently waiting for out of state bids. One of their checks was applied to the wrong line item – the statement they just received shows an outstanding amount for ACC. They had concerns about the towing company after a car was towed from Rivershore. Their concerns were that there were no pictures and per law the towing company can't act as an agent for the HOA. The board will look into the issues. The Masseys were asked to provide as much information as they could such as the date, receipts, etc.

APPROVAL OF AGENDA

Remove Treasurer's Report, Annual Meeting as these will be discussed at the November 15th meeting. Add Executive Session.

Motion – *McQuigg made a motion to accept the agenda as amended. Setash 2nd. Motion carried.*

APPROVAL OF MINUTES

Motion – *McQuigg made a motion to accept the minutes of the October 11, 2016 meeting as presented. Reba 2nd the motion. Setash abstained. Motion carried.*

FINANCIAL STATEMENTS

Tabled as we will be meeting on November 15 to discuss the annual meeting.

MAINTENANCE AND LANDSCAPING

- Timbers – Omar proposed \$225 for replacement of the timbers. We need his bid in writing as well as a copy of his certificate.
- Landscaping Contract Bid/Review– Five bids were reviewed. The board requested further information from one of the contractors. Williams will review the questions with the contractors. Heath will contact Coulter to discuss standard negligence language.

ANNUAL MEETING

Tabled as we will be meeting on November 15 to discuss the annual meeting.

ARCHITECTURAL CONTROL

- 1425 F has asked about changing their door. They want to paint it green.
- 1409 A – a letter was sent concerning use of the visitors parking spaces. The letter will be sent on to the towing company.

COMMUNITY GUIDELINES

Nothing to report.

WEBSITE / SOCIAL MEDIA UPGRADE

Nothing to report.

OLD BUSINESS

Nothing to report.

NEW BUISNESS

Nothing to report.

EXECUTIVE SESSION

No action taken.

ADJOURN

Motion – *S. Williams made a motion to adjourn the meeting at 8:50 pm. Setash 2nd the motion. Motion carried*

NEXT MEETING – November 15

Respectfully submitted by

Laura De Leon
Secretary