

Riverview Overlook d/b/a Occoquan Landing HOA

Minutes of the January 27, 2022

Meeting of the Board of Directors Thursday, January 27, 2022.

Call to order by Maria Kincaid at 7:30pm Meeting was held virtually

Dani Radoye taking meeting minutes as secretary.

Members present: Dani Radoye, Cody Massey, Jack Reba, and Maria Kincaid, Ana Morales

Others present: Laura DeLeon, John Grimes,

Maria Kinkaid called the meeting to order at 7:30 pm.

Board voted unanimously to approve the minutes from last board meeting, provided by Maria Kinkaid.

Ms. Kincaid made a motion for the following people to fill the following positions:

Cody Massie (continue) Vice President

Julie Bigelow Treasurer (with transitional assistance/training by Dani Radoye)

Dani Radoye Secretary (with transitional assistance from Laura DeLeon.

Members at Large: Jack Reba—Chair of ACC

Mabel Insante

Ana Morales

The motion was seconded by Dani Radoye.

Dani Radoye then made the motion for Maria Kincaid to be President and the motion was seconded by Jack Reba.

The following dates were established as the HOA meeting dates for the year:

the first Thursday of every month 7:30pm virtual meetings –2/3/22, 3/3/22, 4/7/22, 5/5/22, *6/4/22 Sat morning 10am in person outdoors @ basketball court, 7/7/22, 8/4/22, and 9/1/22, *10/1/22 Saturday morning 10am in person outdoors@ basketball courts, 11/3/22 and 12/1/22—this date may need to be fine-tuned for annual meeting.

Board discussed why the meeting is only one hour, Dani Radoye and Cody Massey explained that is what you get for free. The meetings previously held virtually were arranged by Laura DeLeon on her work account. If we want to continue virtual meetings (ease of holding/people sick etc.) then we need to keep

it to 1 hour (Cody stated this keeps us on our toes) Board in agreement on that. Other option is to pay for an account (zoom, google meets, Chime).

Cody Massie gave a tutorial on the Trello ticket process and the board agreed that this is an excellent tool for tracking communication and action items through the ticket process. Cody resent email to confirm access to Dani Radoye.

Confirmed everyone's use of gmail for email and the one mail email to be the central point of communication for entire board. Also verified access to Trello and how to do that. Ana voiced concern with everyone in community emailing one email (mailbox overload). Further explanation of this process needs to be had. Ana stated always in the past there was a person to send your complaints/comments to (Steve) and people are used to that.

Discussed the status of the undeposited checks: Cody Massey has retrieved everything from PO Box but must scan each check individually to deposit electronically in the bank. (Old location closed). Maria asked why we continue to use the same bank she has a great relationship with a bank much closer. Dani Radoye requested that we continue the agenda and table the discussion of changing banks. Dani Radoye offered to pick up the banking information and transition to Julie Bigelow, Cody Massey agreed. Dani Radoye stressed the importance of being good stewards of our community members' checks/money account status.

Ms. Kincaid discussed the need to get all vendors to have new board's contact information.

Maria Kincaid to call county attorney handling Mr. Dawson's case. She will attend. She also will distribute flyers to neighborhood promoting community participation.

Time ran out at 8:32pm