

Occoquan Landing Community Association Meeting

February 5, 2020, 7:30 pm

12772 Captains Cove

PRESENT: Laura De Leon, Steve Heath, Cody Massey, Jack Reba, Sylvai Setash

ABSENT: Nathan Bloom, Oumar Keita

RESIDENTS IN ATTENDANCE: Dani Radoye, 12754 CC, Gail Wentworth, 12794 CC

GUEST: Shelly Carter, HOA Bookkeeper

CALL TO ORDER

Heath called the meeting to order at 7:35pm.

APPROVAL OF AGENDA

Motion – *Massey made a motion to accept the agenda as presented. Reba 2nd the motion. Motion carried.*

APPROVAL OF MINUTES

Motion – *De Leon made a motion to accept the January 8, 2020 minutes as presented. Massey 2nd the motion. Motion carried.*

RESIDENT TIME

12754 CC – She appreciated the annual meeting and discussions. She also discussed how people will throw their trash on her property since it is on the corner.

TREASURER'S REPORT

There has been no snow removal to date. There is concern about the same people always owning dues. Can we add a fee to unpaid dues? Can we take away parking passes? Carter will check with the lawyer's office. De Leon will send Carter the resident emails so reminders can be sent electronically.

One CD is coming due. We could take \$100,000 from the sinking fund for a 7 month CD at 1.83% at United Bank.

Carter discussed various electronic payment options. Venmo is more of a friend to friend option and not used by many businesses. There are additional fees for Paypal and Square. The Quickbooks keyed option seems to be the best option.

REVIEW ANNUAL CALENDAR

No discussion

GROUND AND MAINTENANCE – Wentworth, Giddens, Bigelow, Grimes, Radoye

For the sign on Admiral Drive – we haven't received a bid from Omar. We also need to get a permit for it.

An RFP went out to 13 companies for lawncare maintenance. Seven or 8 have returned bids. The bids have been narrowed down to 2 and the committee is checking on references. One bidder is approximately 30% lower than the others. The committee will email their recommendations to the board.

PARKING – Morales, Grimes

No discussion.

ADMINISTRATIVE

Per the HOA Bylaws, Article 5 Board of Directors, Section 1, Selection: Term of Office, C. Removal, Sylvia Setash was nominated to complete the term through 2021, held by Anderson who is not eligible to hold office. Setash accepted the nomination.

Motion – *De Leon made a motion to select Sylvia Setash to serve out the 2 year board position vacated by Anderson. Reba 2nd the motion. Motion carried.*

President/Treasurer – Steve Heath

Vice President / Finance Chair – Cody Massey
Secretary – Laura De Leon
Grounds & Maintenance – Chair – Gail Wentworth
Parking – Chair – Ana Morales
ACC – Co Chairs – Jack Reba, Laura De Leon
HOA Documents – Sylvia Setash

ARCHITECTURAL CONTROL

No discussion

TRASH

For the trash can by the basketball course CC owners are working on a schedule to empty it. The HOA will pay for linters

NEW BUSINESS

For the next meeting agenda: Work on Trello. HOA document fee increase.

ADJOURN

The meeting was adjourned at 9:00 pm.

NEXT MEETING

March 4 – 1417 Admiral Drive

Upcoming Meetings –April 1, May 6, June 3, July 1, August 5, September 2, October 7, November 4

Respectfully submitted by

Laura De Leon, Secretary